



Privacy Policy

In principle, we only seek data, information, and documents from our prospective clients and clients directly or indirectly through our associates for the following purposes:

- [1] To evaluate the case and whether we would accept the assignment;
- [2] To serve the assignment we undertake.

Softcopy data are secured on our computers and/or external hard discs. We also use the most commonly used cloud services, such as Apple iCloud and Google Cloud. All data, information, and document copies are handled confidentially.

Our domain server is managed by the Japanese company ASJ Corporation, which is outsourced. The server is held in Japan. We do not collect any information from our URL.

As mentioned above, our data system is secured and protected to the best of our ability and feasibility in Japan and would be satisfactory under GDPR and other jurisdictions.

Yours truly,
On behalf of the management of **Sarkar Office Japan KK**



Arup Sarkar
Director